

**MINUTES OF A MEETING OF THE  
HIGHWAYS ADVISORY COMMITTEE  
VIRTUAL MEETING  
29 September 2020 (7.00 - 7.50 pm)**

**Present:**

**COUNCILLORS**

<b>Conservative Group</b>	Christine Vickery (Vice-Chair), John Crowder, Robby Misir (In place of Michael White) and Christine Smith (In place of Sally Miller)
<b>Residents' Group</b>	Paul Middleton
<b>Upminster &amp; Cranham Havering Residents' Group</b>	Christopher Wilkins
<b>Independent Residents Group</b>	David Durant
<b>North Havering Residents Group</b>	Brian Eagling (Chairman)

**26 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman reminded Members of the action to be taken in an emergency.

**27 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**

Apologies were received for the absence of Councillors M White and Miller.

**28 PROTOCOL ON THE OPERATION OF THE HIGHWAYS ADVISORY COMMITTEE MEETINGS DURING THE COVID-19 PANDEMIC RESTRICTIONS**

The Committee noted the protocol.

**29 DISCLOSURE OF INTERESTS**

There were no disclosures of interest.

**30 MINUTES**

The minutes of the meeting of the Committee held on 10 March 2020 were agreed as a correct record and, due to COVID-19, will be signed by the Chairman at a later date.

**31      ADDITIONAL PAY & DISPLAY BAYS IN HORNCHURCH TOWN CENTRE**

The Committee received a report outlining 29 additional pay & display parking bays in Hornchurch Town Centre. The bays would have the first hour free. Members noted the use of the bays would be monitored by the Council and no consultation period was needed due to the bays being experimental but leaflets were given to residents on the affected roads.

The Committee noted the bays were discussed at a Themed Board as part of the COVID-19 exit strategy to support local businesses by increasing footfall. The bays were planned to be short stay spaces with long stay spaces available in designated car parks. It was noted that double yellow lines had been implemented due to the safety audit and the audit was undertaken by an external company.

The report was noted by the Committee

---

**Chairman**